



The Max Planck Institute for Multidisciplinary Sciences is a leading international research institute of exceptional scientific breadth. With more than 40 research groups and some 1,000 employees from over 50 nations, it is the largest institute of the Max Planck Society.

The Department of *Meiosis* (Director Prof. Dr. Melina Schuh) is inviting applications for a

**Scientific Manager (f/m/x)**  
in the field of  
– **Molecular and Cell Biology** –

The successful applicant will join the Department of Meiosis, where we carry out groundbreaking research to study the development and function of mammalian eggs. In addition, we investigate the causes of infertility and develop new therapeutics to allow more couples to conceive.

**Your tasks**

- The Scientific Manager will work closely with the Director to assist with the general management of the department and other managerial tasks.
- Represent the Director in both internal and external communications.
- Participate in organizing departmental activities and initiatives.
- Prepare scientific documents and presentations to support research efforts.
- Develop and implement a social media strategy, maintaining our Twitter/X account and other platforms.
- Create and update content for the departmental website.

**Your profile**

- You should hold a PhD degree in natural sciences or medicine.
- Proficiency in both English and German.
- Strong organizational and communication skills.
- Experience with social media management and content creation is a plus.

**What we offer**

- An exciting and varied role within a supportive management team.
- Collaboration with a dynamic, international team of over 25 expert colleagues.
- Opportunities to engage in world-leading research at a prestigious institute.
- A family-friendly, green campus featuring an on-site kindergarten.
- Ample training and professional development opportunities.

The historic city of Göttingen, located in the heart of Germany, boasts beautiful outdoor spaces, rich cultural experiences, and a vibrant community of young professionals. Enjoy an impressive scientific heritage while living in a lively and welcoming environment.

**Position Details**

Initial appointment is for 3 years, with a strong interest in a long-term relationship. Payment and benefits are based on the German Public Service Payscale (TVöD Bund) guidelines. We would like to fill the position as soon as possible, but the exact start date is flexible.

The Max Planck Society is committed to increasing the number of individuals with disabilities in its workforce and therefore encourages applications from such qualified individuals. The Max Planck Society strives for diversity and gender equality and welcomes applications from all backgrounds.



## Application

Applications will be reviewed on a rolling basis until the position is filled.

Please submit your application including a cover letter (explaining your background and motivation), a CV (with a publication list, if applicable), contact details for three referees and transcripts (translated into English or German, if applicable) preferably by e-mail and as a single PDF file to:

[ausschreibung29-24@mpinat.mpg.de](mailto:ausschreibung29-24@mpinat.mpg.de)

**Max Planck Institute for Multidisciplinary Sciences**

**Department of Meiosis**

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**Visit our webpage: [www.mpinat.mpg.de/mschuh](http://www.mpinat.mpg.de/mschuh)**

Information pursuant to Article 13 DS-GVO on the collection and processing of personal data during the application process can be found on our website below the respective job advertisement.